
Executive

27 March 2007

Report of the Head of Civic, Democratic and Legal Services

Minutes of the Local Development Framework Working Group

Summary

1. This report presents the minutes of recent meetings of the Local Development Framework Working Group and asks Members to consider the advice given by the Group in its capacity as an advisory body to the Executive.

Background

2. The revised Constitution agreed by Council on 27 April 2006 created a number of Working Groups whose role is to advise the Executive on issues within their particular remits. The Groups are:
 - Social Inclusion Working Group (equalities issues)
 - Young People's Working Group (young people's issues)
 - Local Development Framework (LDF) Working Group (matters relating to the review of the Local Development Framework)

The Constitution also includes a Protocol on Councillor Working Groups, which sets out rules and guidelines for the establishment and operation of Working Groups.

3. To ensure that the Executive is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Executive on a regular basis. The Executive has also agreed to receive minutes of the meetings of the Economic Development Partnership Board, which acts as an advisory body to the Council and to the Local Strategic Partnership.
4. Consideration of the minutes of the above bodies has been scheduled on the Executive Forward Plan for the current municipal year as follows:
 - 19 December 2006 – LDF Working Group and Economic Development Partnership Board
 - 13 March 2007 - Social Inclusion Working Group and Young People's Working Group

- 27 March 2007 - LDF Working Group & Economic Development Partnership Board

In accordance with the Forward Plan, this report presents the minutes of the LDF Working Group meetings on 4 December 2006 (Annex A), 1 February 2007 (Annex B) and 6 March 2007 (Annex C). The minutes of the latest meeting of the Economic Development Partnership Board (EDPG), on 13 March 2007, have not yet been finalised. The minutes of the previous meeting, on 26 September 2006, were presented to the Executive on 5 December 2006. Therefore, there are no minutes from the EDPG attached to this report.

Consultation

5. No consultation has taken place on the attached minutes, which have been referred directly from the Working Group. The minutes of the meeting on 6 March are still in draft form, pending approval at the Group's next meeting. It is assumed that any relevant consultation on the items considered by the Group was carried out in advance of their meeting.

Options

6. Options open to the Executive are either to accept or to reject any advice that may be offered by the Working Group, and / or to comment on the advice.

Analysis

7. The attached minutes contain no specific recommendations to the Executive other than those relating to the City of York Local Development Scheme (Minute 31) and the York North West Area Action Plan (Minute 32) – Annex B refers. Members will recall that these issues have already been dealt with via direct reports to the Executive meeting on 27 February 2007.

Corporate Priorities

8. Consideration of the minutes of Working Groups promotes the corporate priority of improving leadership at all levels to provide clear, consistent direction to the organisation.
9. There are no known financial, Human Resources, Equalities, Legal, Crime and Disorder, Property or Other implications associated with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered by the Working Group.

Risk Management

10. There are no risk management implications associated with the referral of these minutes.

Recommendations

11. Members are asked to consider the minutes attached at Annexes A, B and C and to decide whether they wish to respond to any of the advice offered by the LDF Working Group.

Reason:

To fulfil the requirements of the Council's Constitution in relation to the role of Working Groups.

Contact details:

Author:

Fiona Young
Principal Democracy Officer
01904 551024
email:
fiona.young@york.gov.uk

Chief Officer Responsible for the report:

Suzan Hemingway
Head of Civic, Democratic and Legal Services

Report Approved



Date

Specialist Implications Officer(s) None

Wards Affected:

All



For further information please contact the author of the report

Annexes

Annex A – Minutes of the meeting of the LDF Working Group held on 4 December 2006

Annex B – Minutes of the meeting of the LDF Working Group held on 1 February 2007

Annex C – Draft minutes of the meeting of the LDF Working Group held on 6 March 2007

Background Papers

Agendas and associated reports of the above meetings (available on the Council's website).